

CYNGOR SIR POWYS COUNTY COUNCIL.

**Democratic Services Committee
16th April, 2018**

REPORT AUTHOR: Head of Democratic Services

SUBJECT: Council Meetings – Member Survey 2018

REPORT FOR: Decision

1. Summary

- 1.1 The report contains the results of the survey of Members regarding the timing of meetings and recommends that there should be no change to the timing of meetings for the current term of the Council.

2. Background

- 2.1 The Council, in accordance with Section 6 of the Local Government (Wales) Measure 2011 must review the timing of meetings at least once during a Council term. The Committee decided in January 2018 to undertake a survey and a copy of the results are attached as an Appendix.
- 2.2 The Council received 48 responses out of 73 which equates to a 66% return rate. Most of the Members who completed the survey online were content to complete future surveys online. The times expressed by Members generally mirror the current times of meetings with the majority selecting those times. A time slot of between 9.30 a.m. and 11 a.m. was the preference for meetings of Full Council. The majority of the Cabinet viewed the 10 a.m. start as most suitable.
- 2.3 There were some variations with other time slots also being selected but these variations were scattered across a number of time slots, with no definite indication of numbers of Members preferring e.g. afternoon meetings and any particular time of the afternoon. It may be worth considering for the next survey undertaken whether additional questions be asked with grouping of meetings such as Morning (9.30 a.m. to 12.00 p.m.), Afternoon (1.00 p.m. to 4.00 p.m.) and Evening (4.00 p.m. to 7.00 p.m.) and then provide the individual timeslots beneath those sub-categories. That may indicate a more definite grouping of Members who favour other blocks of meeting times.

3. RECOMMENDATION.

Recommendation to the Democratic Services Committee	Reason for Recommendation:
That the general timing of meetings of the Council, Cabinet and Committees remain unchanged for the current term of the Council with the provision	To complete the Members' Survey as required under Section 6 of the Local Government (Wales) Measure 2011.

that Chairs of Committees can vary the times of meetings as needs dictate.	
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Relevant Policy (ies):			
Within Policy:	Y	Within Budget:	Y / N

Relevant Local Member(s):	
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Person(s) To Implement Decision:	Wyn Richards, Head of Democratic Services
Date By When Decision To Be Implemented:	May 2018.

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Background Papers used to prepare Report: